

**Embassy of India  
Kathmandu**

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**VACANCY ANNOUNCEMENT**

Applications are invited from the eligible candidates for **the post of Polisher** in the Embassy of India, Kathmandu. The applicant should have following qualifications:-

- i) Minimum of Class X passed
- ii) Age between 20-35 years as on 1<sup>st</sup> January, 2021
- iii) Certificate in polishing/carpentry from a government recognized training institute.
- iv) Knowledge and working experience of polishing wooden surfaces
- v) At least three (3) years of work experience
- vi) Knowledge of carpentry repair and maintenance techniques
- vii) Knowledge of determining the dimensions and materials used in carpentry
- viii) Ability to install door locks, door closers, fixtures and hardware, etc.
- ix) Ability to fabricate new items from wood or other materials

Interested candidates should submit their applications to **SS (Admin), Administrative Block, Embassy of India, Kathmandu** along with latest Curriculum-Vitae with two recent passport size photographs, contact details and copies of Education Qualifications, work experience letter etc **latest by 24<sup>th</sup> September, 2021** either through email at [admn.kathmandu@mea.gov.in](mailto:admn.kathmandu@mea.gov.in) or through physical copies dropped in the box kept at the main gate of the Embassy. The email subject or the envelope containing application should clearly mention "Application for the post of Polisher". Only shortlisted applicants will be informed for interview by phone calls.

**HOC**