

EMBASSY OF INDIA
PENSION PAYING OFFICE
DHARAN

VACANCY ANNOUNCEMENT

Embassy of India, Pension Paying Office, Dharan invites application from eligible candidates for the post of **Lower Division Clerk (LDC)** to be filled in Embassy of India, Pension Paying Office, Dharan. The application alongwith the curriculum vitae with one recent passport size photograph, copy of NPP, Mark sheet and Certificate of courses & Skills (Skilled person will be given preference) be submitted to the following address :-

Embassy of India
Pension Paying Office
Dharan

Eligibility Criteria :

1. Academic Qualification: 10+2 / Graduation
 2. Professional Qualification: Proficiency in MS Word, Excel, Power Point & Internet.
 3. Age 18 to 35 years.
- * Last Date for submission of application upto 31 May 2023 (1700 hrs).

Note :- Only short-listed applicants will be informed for interview and written exam.

Officer-in-Charge
Embassy of India
Pension Paying Office
Dharan