



**EMBASSY OF INDIA,
KATHMANDU (NEPAL)
REGISTRATION OF
PHARMACEUTICAL
VENDORS**



1. Ex-servicemen Contributory Health Scheme (ECHS), Embassy of India invites application for Registration of Pharmaceutical Stockiest for supply of medicines/medical equipment's for ECHS Polyclinics at Kathmandu, Pokhara and Dharan.
2. Terms and conditions can be seen at our website www.indembkathmandu.gov.in
3. Application alongwith complete documents may be sent at the following address :-
**ECHS Branch
Defence Wing
Embassy of India
Kathmandu (Nepal)
Tele No 01-4001569**



**EMBASSY OF INDIA,
KATHMANDU (NEPAL)**



REGISTRATION OF PHARMACEUTICAL VENDORS

1. The interested vendors must submit an application for registration of super stockiest for supply of medicines for ECHS Polyclinics at Kathmandu, Pokhara & Dharan. The interested vendors should meet the following criteria :-

- (a) Minimum annual turnover of NRs 1 Crores during the last three years.
- (b) To possess the infrastructure to supply medicines and medical equipment's at all three locations within 07 days of placing Supply Orders.
- (c) Should be dealing with only WHO GMP certified medicines.

2. **Terms & Conditions** :-

- (a) The said registration, only qualifies a particular vendor for consideration for issue of tender papers in case of limited tenders for relevant category only for which vendor is registered/empanelled. However, this will not give any claim to the party for award of work/purchase order.
- (b) ECHS Branch, Embassy of India, Kathmandu reserves the rights to accept, consider or reject any or all applications without assigning any reasons thereof. The decision of ECHS Branch, in respect of registration of parties for various categories of work/item shall be final & binding on all concerned registered firms/vendors in the panel of ECHS Branch, Embassy of India, Kathmandu.
- (c) Vendors once empanelled, shall have to promptly reply to all the enquires, execute orders as per the order terms of ECHS Branch, Kathmandu and keep the ECHS Branch informed of new products/developments/innovate ideas that shall help reduce the cost of improve quality, reliability etc.
- (d) This documents is treated as a valid contract between ECHS Branch, Kathmandu and Vendor, and adherence to all aspects of fair trade practices in executing the purchase order/work orders placed by ECHS Branch, Kathmandu from time to time during the registration period.
- (e) In case of empanelled vendor is found in breach of any terms & conditions of ECHS Branch or supply/work order, at any stage during the course of supply/installation or warranty period, the legal action as per rules/laws shall be initiated against the vendor by ECHS Branch, Kathmandu, besides debarring and blacklisting the vendor concerned for at least three years, for further dealings with ECHS Branch, Embassy of India, Kathmandu.
- (f) The Vendor should not assign or subject the empanelment or any part or it to any to any vendor in any form. Failure to do so shall result in termination of empanelment.
- (g) All registered firms are expected to maintain absolute integrity, follow an acceptable standard of business ethics and do nothing unbecoming of a register supplier.
- (h) In all future correspondence with ECHS Branch, Kathmandu, empanelled vendors are required to quote the Registration No.

(j) The ECHS Branch, Kathmandu has all the rights to add/delete/alter any of the items and to amend/add any of the terms and conditions included in the registration granted to firms with effect from any date, without assigning any reasons for the same.

(k) The ECHS Branch, Kathmandu has all the powers to blacklist a firm after giving reasonable opportunity for defence.

3. The interested firms need to apply for registration by 23 Sep 2019 alongwith following documents :-

<u>Ser No</u>	<u>Type of Documents</u>
(a)	Photocopy of registration Certificate of company of Firm.
(b)	Photocopy of certificate regarding allotment of VAT & PAN No.
(c)	Photocopy of acceptance certificate issued by ISO, WHO, GMP regarding the medicine supplier.
(d)	Declaration as per format given below
(e)	Details of Tax paid to the Government of Nepal since last 3 years.
(f)	Submit original copies of all documents as and when required
(g)	Letter of work experience since five years.

DECLARATION

1. The registration shall not bind ECHS Branch, Embassy of India, Kathmandu to give any priority or preference in the issue of any tenders/enquired and placements of purchase orders.

2. I/We declare that the information furnished above is true to the best of my / our knowledge.

3. This registration shall be used for Limited Tender Enquiry & Rate contracting the firms by ECHS Branch, Embassy of India, Kathmandu.

4. I/We have gone through each & every terms & conditions written in the document provided with the vendor registration form. I/We declare thall all the terms & conditions of ECHS Branch, Kathmandu are acceptable to me/us.

5. I/We agree that the payment will be made after delivery, acceptance and installation is acceptable.

Date :

Signature with Seal
Name _____