

**DEFENCE WING**  
**WELFARE BRANCH**  
**KATHMANDU, NEPAL**

**VACANCY ANNOUNCEMENT**

**(Announcement Date : 16 Nov 2022)**

1. Vacancy Announcement dt 26 Oct 2022 is hereby cancelled.
2. Welfare Branch, Defence Wing, Embassy of India, Kathmandu invites application for the post of **Head Clerk** at Welfare Branch from all interested & qualified candidates of retired **JCO Clk and NCO Clk** from Indian Army. Other requisite details are as under:-

<b><u>S/ No</u></b>	<b><u>Subject</u></b>	<b><u>Brief Description</u></b>
(a)	Qualification	Retired JCO Clerk and NCO Clerk from Indian Army.
(b)	Maximum age limit	(i) JCO Clk - 55 years. (ii) NCO Clk - 50 years.
(c)	Selection method	Written Test, Cmptr Test & Interview.
(d)	Date & time of examination	23 Nov 2022 (1030 hrs)
(e)	Last date for submission of application	21 Nov 2022
(f)	Examination venue	Welfare Branch, Defence Wing, Embassy of India, Kathmandu.
(g)	Documents required	(i) Copy of Nepali Citizenship Certificate. (ii) Copy of Discharge Book/Certificate. (iii) Bio-data & personal application.

3. Application may be sent through email on [welfare.kathmandu@mea.gov.in](mailto:welfare.kathmandu@mea.gov.in) or may be handed over at Welfare Branch, Defence Wing, Embassy of India, Kathmandu.
4. For further details, individual may contact on Tele No 01-4418064/ 01-4413785 within office hrs (0900 hrs to 1730 hrs, Monday to Friday).