



भारतीय राजदूतावास
काठमांडू, नेपाल
Embassy of India
Kathmandu, Nepal

**TENDER DOCUMENT FOR SUPPLY OF 2000 VIALS OF REMDESIVIR MEDICINE (100 mg each) TO
EMBASSY OF INDIA, KATHMANDU(NEPAL)**

No. Kat/Adm/551/06/2020

**ADMINISTRATION DIVISION,
EMBASSY OF INDIA
KAPURDHARA MARG
KATHMANDU, NEPAL
+977-01-4434276
adm.kathmandu@mea.gov.in**

LIST OF DOCUMENTS IN THE TENDER DOCUMENT

S.No.	Items	Page No.
1.	Index and Important dates	2
2.	Notice Inviting Bids	3
3.	Performa for Bid Submission with terms & conditions	4-5

IMPORTANT DATES RELATING TO THE TENDER ARE AS FOLLOWS:

S.No.	Particulars	Date
i.	Bid document download start date	29 th September, 2020
ii.	Clarification start date	29 th September, 2020
iii.	Clarification end date	08 th October, 2020
iv.	Bid submission start date	29 th September, 2020
v.	Bid submission end date	08 th October, 2020
vi.	Bid opening date	Will be conveyed separately

**Embassy of India
Kathmandu**

Notice Inviting Bids

Embassy of India invites sealed quotations for **“Supply of 2000 vials of Remdesivir medicine (100 mg) from authorized suppliers of Remdesivir registered in Nepal”**.

2. The last date for receipt of quotation in sealed envelope is on or before **8th October, 2020** up to 1700 Hrs. Related documents are available on our website www.indembkathmandu.gov.in and www.eprocure.gov.in. Any other details can also be collected from Attache(Admin), Tel 01-4434276.

3. Any future clarification and / or corrigendum(s) shall be communicated through ‘Tender Notice’ section on the Embassy website www.indembkathmandu.gov.in

4. The Embassy of India reserves the right to reject/cancel any or all bids without assigning any reason.

Kath/Adm/551/06/2020 dt. 28/09/2020

Sd/-
Head of Chancery

Bidding Submission Letter

To,

Head of Chancery
Embassy of India
Kapurdhara Marg
Kathmandu, Nepal

Subject: Quotation for supply of 2000 Vials of Remdesivir Medicine (100 mg each) to Embassy of India, Kathmandu (Nepal)

Dear Sir,

In response to your notice inviting bids No. Kath/Adm/551/06/2020 dt. 28/09/2020 for the above-mentioned supply of 2000 vials of Remdesivir medicine (100 mg) to Embassy of India, Kathmandu. I/We, _____ submit the bids with the following particulars:

S.No.	Description	Particulars
1.	Name of the firm	
2.	Year of establishment	
3.	Registration No. with copy of registration certificate	
4.	VAT Clearance certificate from Nepal Govt authorities	
5.	Registered postal address	
6.	(a) Telephone No. (office) (b) Email address (c) Mobile No. (d) Website address, if any	
7.	Brand of Remdesivir vials	
8.	Total Bid Amount for 2000 vials (inclusive of all taxes, if any)	(in figures) (in words)

Note:

- i. Supply of Remdesivir (2000 vials of 100 mg each) to be done within 7 days of issuance of work order.**

- ii. **The bidder must be an authorized supplier of Remdesivir registered in Nepal.**
- iii. Rates quoted above shall be inclusive of all taxes/duties and final. No other charges shall be payable by the Embassy.
- iv. Price must be quoted in figures and in words. In case of discrepancy in the two, price quoted in words will be taken as valid.
- v. **Earnest Money Deposit**
 - (i) Each Bid must be accompanied with an Earnest Money Deposit (EMD) of **NRs. 2,05,000/- (Nepali Rupees Two lakh Five thousand only)** in the form of a Bank Guarantee drawn on any Nationalized/Scheduled Bank in favour of Embassy of India, Kathmandu.
 - (ii) The Bank Guarantee should be valid for a period of **120 days** from the date of opening of Bids.
 - (iii) The BG should be payable at Kathmandu only.
 - (iv) EMD must be contained in Envelope along with Bid.
 - (v) **Earnest money will be forfeited:** If the bidder withdraws his bid during the period of bid validity and In case of the successful bidder, if the bidder fails to deliver 2000 vials within 7 days of issuance of work order.
 - (vi) **Refund of Earnest Money Deposit (EMD):** (a) Refund of EMD to the unsuccessful bidders (without interest) shall be made after expiry of the bid validity or latest on or before 30th day after issue of work order. (b) EMD of successful bidder shall be refunded after successful delivery of consignment.

I hereby certify that I have understood all the above terms and conditions and that the information furnished is full and correct to the best of our knowledge.

(Signature of Authorized Person & Seal):

Name:

Date: