

**Embassy of India
Defence Wing
Welfare Branch
Kathmandu, Nepal**

VACANCY ANNOUNCEMENT

(Announcement Date: 25 Jun 2024)

1. Welfare Branch, Defence Wing, Embassy of India, Kathmandu invites application for the post of **Secretary** at various District Soldier Boards (DSBs) from all interested ret'd **JCOs** from Indian Army with '**Exemplary**' character and Medical Category-**SHAPE- I**. Details of the same are as under:-

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|-----|----------------------------|---|---|
| (a) | Vacant DSBs | : | Taplejung, Okhaldhunga, Palpa, Dang & Tikapur |
| (b) | Required Number | : | 05 (Five) |
| (c) | Age Limit | : | Below 56 years |
| (d) | Tenure | : | 03 (Three) years |
| (e) | Date & Time of Examination | : | 10 Jul 2024 (1030 hrs) |

2. Application may be sent to Welfare Branch, Defence Wing, Embassy of India directly on Email address : pc.nepal@yahoo.com or through nearest DSBs /PPOs.

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| Last date for submission of application | : | 08 Jul 2024 (1730 hrs) |
| Selection Method | : | Written Test & Interview |
| Examination Venue | : | Welfare Branch (BGSN), Defence Wing
Embassy of India, Kathmandu |

3. **Required Documents.**

- (a) Copy of Nepali Citizenship Certificate.
- (b) Copy of Discharge Book Certificate.
- (c) Bio-data & personal application.

4. For further details, Individual may contact on Tele No 01-4518064/01-4513785 or report at nearest DSBs/PPOs within an office hrs.