

WELFARE BRANCH
DEFENCE WING
EMBASSY OF INDIA
KATHMANDU, NEPAL

VACANCY ANNOUNCEMENT

(Announcement Date: 12 Sep 2024)

1. Welfare Branch, Defence Wing, Embassy of India, Kathmandu invites application for the post of Dormitory Incharge from all interested and qualified candidates. Other requisite details are as under :-

<u>S/No</u>	<u>Particulars</u>	<u>Remarks</u>
(a)	Qualification	(i) <u>Education</u> : Minimum 10 th passed or equivalent. (ii) <u>Language</u> : Fluent in Nepali & Hindi. (iii) <u>Health</u> : Physically fit. (iv) Heavy vehicle driving license.
(b)	Maximum age limit (NDG Exsm and civil)	54 yrs
(c)	Selection method	Proficiency Test (Written, Practical & Interview).
(d)	Last date for submission of application	23 Sep 2024 at 1730hrs
(e)	Date & time of examination	24 Sep 2024 at 1030hrs
(f)	Examination venue	Welfare Branch (BGSN), Defence Wing, Embassy of India, Kathmandu.
(g)	Documents required	(i) Personal application and Bio-data. (ii) Copy of Nepali Citizenship Certificate. (iii) Work experience (if any). (iv) Edn certs.

2. Application may be sent through e-mail on welfare.kathmandu@mea.gov.in or be handed over at Welfare Branch (BGSN), Defence Wing, Embassy of India, Kathmandu.

3. For further details, individual may contact on Tele No 01-4518064/ 4513785 within office hours (0900hrs to 1730 hrs/ Monday to Friday).